

**AFFIDAVIT OF PUBLIC
HEARING NOTIFICATION FOR
PROPERTY OWNERSHIP LIST
AND MAP**

Development Services Department
Development Division/Planning
31 East Fifth Street
Tempe, AZ 85281
480-350-8331 FAX 480-350-8872
www.tempe.gov



For all applications requiring a public hearing, it is the responsibility of the applicant to provide all current and complete property ownership and tenant information for all parcels, including the 300 feet radius public notification map, lists, and mailing labels, as part of a complete submittal package. For compliance, please refer to Section 1-502 of Tempe Zoning Ordinance No. 808. A reference for potential sources of property ownership information is included on the reverse side of this affidavit. Additionally, for timely processing of the application, further mailing requirements are explained on the reverse side of this affidavit. Current tenant information for all parcels may be obtained from the current property owner or their designee.

NOTE: The applicant (or its representative) should be aware that it is the applicant's responsibility to provide accurate and complete ownership and tenant information for the notification process and any incorrect or incomplete information could cause delay in the proper processing of the application.

Zoning Ordinance 808, Part I, Chapter 5, Section 1-502, in part states:

Requests for amendments, P.A.D.'s, use permits and variances for real property shall be submitted to the Development Services Department office on the proper application forms and shall be accompanied by the following:

1. **Location map:** A map drawn to scale, at least eight and one-half (8-1/2) by eleven (11) inches, showing the dimensions of the property and the name and width of all internal and abutting streets roads, or alleys, any existing buildings fences, easements, etc., with distances to property lines;
2. **Vicinity ownership map:** A map drawn to scale, at least eight and one-half (8-1/2) by eleven (11) inches, showing all parcels in the vicinity adjacent to and surrounding the property described in paragraph 1 above, within a radius of three hundred (300) feet from the exterior boundaries of the property. Each such parcel shall be designated by number to correspond with the ownership/tenant list described next below in paragraph 3;
3. **Ownership/Tenant list:** A typed or legibly printed list containing names and mailing addresses of owners of parcels within a radius of three hundred (300) feet of the boundaries as indicated in paragraphs 1 and 2 above and identified by the same number as on the vicinity ownership map and the names and mailing addresses of tenants within the boundary of the parcel. Correct zip codes must be shown for each address.

I have read and understand the foregoing information and requirements, particularly Section 1-502, Tempe Zoning Ordinance No. 808, and assume all liability and responsibility of the applicant for compliance with these requirements. The applicant hereby agrees to indemnify, defend and hold harmless the City of Tempe, its officers, agents and employees from any claims, demands, damages, fines, all costs, all fees and all expenses incurred in connection therewith, arising directly or indirectly out of the information provided for the vicinity ownership map, ownership/tenant list and any other information provided for compliance with Section 1-502, Tempe Zoning Ordinance No. 808.

NAME:

(PRINT NAME OF APPLICANT OR AUTHORIZED AGENT)

SIGNATURE:

(APPLICANT OR AUTHORIZED AGENT)

DATE:
